

# Safety Drill Documentation 2023-2024 School Year

District: Goodrich

Building: **Middle School**

Principal/Administrator: **Katrina Mitchell/Nathan Odinga**

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: September 8, 2023 Time: 7:40 AM Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: September 26, 2023 Time: 9:40 AM Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: October 11, 2023 Time: 12:45 Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: April 9, 2024 Time: 9:25 AM Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: Time: Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: November 14, 2023 Time: 9:25 AM Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: March 20, 2024 Time: 1:00 Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: August 31, 2023 Time: 8:40 AM Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: January 22, 2024 Time: 1:35 Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: February 13, 2024 Time: 1:21 Conducted by: K. Mitchell  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.