

# Safety Drill Documentation

2017-2018 School Year

**District:** Goodrich Area Schools

**Building:** Reid Elementary

**Principal/Administrator:** Beth Millerschin, Principal

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: 09-19-2017 Time: 1:50 pm Conducted by: Beth Millerschin & Staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: 10/03/17 Time: 3:50 Conducted by: Beth Millerschin & Staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: 10/06/2017 Time: 10:00 am Conducted by: Beth Millerschin & Staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: 04/25/18 Time: 9:30am Conducted by: Beth Millerschin & Staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: 05/11/18 Time: 2:45pm Conducted by: Beth Millerschin & Staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: 11-29-17 Time: 10:15 am Conducted by: Entire staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: 03/08/2018 Time: 2:30 Conducted by: Entire staff  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: 10-19-2017 Time: 130 Conducted by: Beth Millerschin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: 01-19-2018 Time: 2:00 Conducted by: Beth Millerschin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: 03/23/2018 Time: 10:30 Conducted by: Beth Millerschin  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

**Principal or designee signature:** \_\_\_\_\_

I verify that the listed drills were conducted on the noted dates and times.