

# Safety Drill Documentation

2016-2017 School Year

**District:** Goodrich Area Schools

**Building:** Reid Elementary

**Principal/Administrator:** Beth Millerschin

## FIRE:

- Drill #1 of 5** (by Dec. 1)      Date: 09/20/2016      Time: 1:50 pm      Conducted by: Beth Millerschin & Staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #2 of 5** (by Dec. 1)      Date: 09/30/2016      Time: 9:30am      Conducted by: Beth Millerschin & Staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #3 of 5** (by Dec. 1)      Date: 11/10/2016      Time: 11:55 am      Conducted by: Beth Millerschin & Staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #4 of 5** (after Dec. 1)      Date: 04/12/17      Time: 10:30 am      Conducted by: Beth Millerschin & Staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #5 of 5** (after Dec. 1)      Date: 5/17/17      Time: 2:10      Conducted by: Beth Millerschin & Staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Extra Drill**      Date:      Time:      Conducted by:  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Extra Drill**      Date:      Time:      Conducted by:  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Extra Drill**      Date:      Time:      Conducted by:  
*Check, if applicable:*     Recess     Lunch     Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time)      Date: 11/29/2016      Time: 9:40am      Conducted by: Beth Millerschin & staff  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #2 of 2** (in March)      Date: 03/09/2017      Time: 10:10am      Conducted by: Beth Millerschin & staf  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Extra Drill**      Date:      Time:      Conducted by:  
*Check, if applicable:*     Recess     Lunch     Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1)      Date: 10/18/16      Time: 10:30 am      Conducted by: Beth Millerschin, Deputy Z  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #2 of 3** (after Jan. 1)      Date: 01/27/17      Time: 1:45 pm      Conducted by: Veronica Davis, Beth  
Millerschin  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Drill #3 of 3** (at any time)      Date: 03/17/17      Time: 10:00 am      Conducted by: Beth Millerschin  
*Check, if applicable:*     Recess     Lunch     Outside of classroom
- Extra Drill**      Date:      Time:      Conducted by:  
*Check, if applicable:*     Recess     Lunch     Outside of classroom

**Principal or designee signature:** \_\_\_\_\_

*I verify that the listed drills were conducted on the noted dates and times.*